

SSA Venue Guide

Box Hill Campus

First Education, Level 1 & 2, 36 Prospect Street, Box Hill

Operated by Speaking Schools Victoria



Public Transport

There are several buses routes around the area. Box Hill Train station is just a 6-minute walk (450 m) from the venue!

Parking



There is paid parking in the surrounding streets or free parking down the road at Box Hill Central. Alternatively, you can also easily drop off in front of the campus.



Sign in



Sign out



- We are very easy to find - just head straight inside First Education and ask at the front desk!
- Please arrive in your timeslot to ensure students can be taken promptly to their classes.

- Students are to be signed out from the **same location** as the sign in desk.
- Please pick up your child at the **allocated time** - if you are going to be any later, please let us know so we can organise supervision!



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What TO Bring

It is recommended that students bring:

- **Food** for lunch and recess – there is no opportunity to purchase food.
- A refillable bottle of **water**.
- **Sunscreen & hat** for breaks.
- Wet weather gear (depending on the forecast).
- **Any medication or medical aids** that they may require (e.g. EpiPens, asthma puffers, tablets etc). Upon arrival, please notify coaches where they have packed these items.

What NOT to Bring



Our programs are **nut free environments** – please ensure that your child does not bring any nuts with them to the programs.

Further, please **don't bring anything valuable** that would be missed if lost or damaged – we cannot accept responsibility for loss or damage to personal items.



Child Safety & Supervision

Speaking Schools Australasia has a number of policies regarding the supervision and safety of our students – please do not hesitate to get in touch if you would like to see a copy of our policies.

Further, all of our coaches have **valid Working with Children Checks**, and we have a **qualified First Aid Officer** at each of our programs who is able to perform first aid if required. If there are any serious medical issues, professional help will be sought.



Contact Details



Should you have any queries regarding a child attending our holiday program, please don't hesitate to get in touch with us on
0404 921 322.

We look forward to seeing you soon!



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